

REQUEST TO ADD A KEY DECISION TO THE 'LIST OF FORTHCOMING KEY DECISIONS'

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| SUBJECT / TITLE: <i>(please use no more than 20 words)</i> | Iveson Primary School Refurbishment – Design and Cost report |
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| REASON WHY THE DECISION IS CLASSED AS A KEY DECISION | |
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| Incurring expenditure or savings over £250,000? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| Outcome will have a significant effect on communities living in an area comprising one or more wards? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please list the relevant Wards: |

| WHO WILL MAKE THE DECISION | |
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| Decision maker ¹ : | Director of Children’s services |
| Expected date of decision ² : | Not before 4 th July 2017 |

| LEAD / CONTACT OFFICER DETAILS³ | |
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| Name of Lead Officer: | Imtiaz Hasan |
| Job title of Lead Officer: | Project Manager |
| Telephone number of Lead Officer <i>(if provided this will be published on the Council’s website):</i> | 07891 277112 |

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| DESCRIPTION OF THE DECISION REQUIRED⁴: | Request for the authority to spend to create an additional 105 places through the refurbishment of Iveson Primary School under the Learning Places Programme. |
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¹ This must be a Director named in Article 12 of the Constitution, or the Executive Board. Please give the job title rather than the name of the officer.

² This date must be at least 28 clear calendar days after the decision has been added to the List, unless you are using the general exception provisions outlined in the Executive and Decision Making Procedure Rules in Part 4 of the Constitution. You must choose a specific meeting date if the proposed decision is being made by the Executive Board.

³ The Lead Officer should be familiar with the details of the decision and may be contacted by members of the public or Councillors for further information or to provide copies of the documents to be considered as and when they become available.

⁴ If any details of the decision are confidential or exempt, then you should outline the particulars of the matter without including such information. The description should also include a further explanation of why the decision is Key e.g. the value of the decision and / or a description of the impact on communities.

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| DOCUMENTS TO BE CONSIDERED BY THE DECISION MAKER⁵: | Iveson Primary School Expansion Decision Cost Report (Phase 1) |
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| PROPOSED CONSULTATION | |
| Consultation process: | As the school 'self-proposed' the expansion to a 2 Form Entry (FE) school, a formal statutory process was not required. However, consultation with parents and local residents was a necessary part of the process, this was carried out in July 2016, and no objections were raised. Iveson Primary School is part of the Leeds North West Education Partnership Trust. |
| List of consultees: | The proposed scheme and associated works has been the subject of consultation with colleagues in Children and Families, Corporate Finance and representatives from the School's Leadership Team (SLT), the Governing Body and members of the Leeds North West Education Partnership. |

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| EXECUTIVE BOARD DECISIONS ONLY | |
| Relevant Executive Member Portfolio ⁶ : | |

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| Chief Officer's signature: | Date: |
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Briefing Note for DCS and Executive Member

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| Summary and Background to the Decision |
| <p>The City Council's Learning Places Programme aims to ensure that its statutory duties are met with respect to ensuring that there is a school place for every child within the city. Therefore, it is necessary to expand Iveson Primary School.</p> <p>The school will expand from a 1.5FE to a 2FE primary school, increasing pupil numbers from 321 children on roll to 426, as approved by Executive Board in December 2015. There was a bulge cohort in September 2016 starting from Reception for which no additional accommodation required.</p> <p>The scheme also includes the addition of an Area Inclusion Partnership (AIP) provision for up to 20 pupils which will be funded separately by colleagues in the North West Leeds Area Inclusion Partnership (AIP)., The AIP is not being funded using basic need funds.</p> <p>Through a direct selection process using the YORbuild2 framework, Henry Boot Construction Limited has been engaged as a design and build contractor to work on the project. Henry Boot has appointed Watson Batty Architects to undertake design work. NPS, who will report directly to PPPU, has been appointed by Leeds City Council to provide technical support.</p> |

⁵ Please note that these documents only need to be listed and do not need to be provided at this stage. At the very least this list should include a report to the decision maker.

⁶ Please refer to Part 3 Section 3B of the Constitution for an overview of the roles and responsibilities of each Executive Member and insert the relevant portfolio title here e.g. 'Leader of Council', or 'Leisure and Skills'. If the proposed decision is being made by a Director this step is not necessary.

The project contributes to the 2017 /18 Best Council Plan outcomes for everyone in Leeds to 'Do well at all levels of learning and have the skills they need for life'; 'Be safe and feel safe' and 'Enjoy happy, healthy, active lives'. It also supports the priority set out in the plan to being a child friendly city by 'keeping children safe, supporting families, raising aspirations and educational attainment'.

It also supports the vision in the supporting Children and Young People's Plan 2015-19 to build a child-friendly city with a focus on ensuring all children and young people are safe from harm; do well at all levels of learning and have the skills for life; enjoy healthy lifestyles; have fun growing up; are active citizens who feel they have a voice and influence. The programme seeks to deliver a supply of good quality accessible local school places that can contribute to these outcomes.

Consideration of Implications and Risk e.g. public and media interest

As a consequence of increasing from 1.5 FE to a 2 FE school, it is anticipated that there will be additional vehicular movement around the site. Colleagues in Highways are working with the Project Team to look at ways to minimise the risk of accidents occurring as well ways to reduce congestion.

Due to the complex nature of the Iveson Primary School site, there is a need to undertake work during the summer 2017 break. The works over summer will create additional classrooms which will be used as decanting areas when work is undertaken in other areas of the site. This will minimise operational impact on the school and ensure a safe working environment both. Therefore the works needed to support the expansion will happen over two phases and to minimise the risk of delays to commencing construction, there will be two separate design and build contracts covering each phase.

This Design and Cost Report (DCR) seeks approval for Phase 1 works only and there will be a separate DCR to cover the works required under Phase 2.

Form completed by:

Imtiaz Hasan

Once completed please send this form to childrens.governance@leeds.gov.uk for publishing. If your decision requires urgent publication please call a member of the governance and partnerships team on 83586. Thanks